



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB POSTING

Opening Date: 08/13/2014

Closing Date: 08/27/2014

If you are interested in this position, please submit the following:

- Completed Application
- Current EMT Card
- High School Diploma or GED
- First Aid and CPR Certificate
- Tribal Identification (*if applicable*)

All requested information must be in the Human Resources office by 5:00PM on the closing date. *Incomplete applications or failure to submit the requested information will result in the disqualification of your application.*

Position Title: EMT/Security Officer

Department: Gaming Security

Work Schedule: Varies

Wage Rate: Pay Range 12: \$13.68/Hr./ Overtime Eligible

IN-HOUSE APPLICANTS MUST SUBMIT AN APPLICATION TO THE HUMAN RESOURCES DEPARTMENT FOR ANY JOB OPENING(S) THEY ARE INTERESTED IN.

Approved by TRTC: 6/9/14



TULE RIVER INDIAN TRIBE OF CALIFORNIA

340 North Reservation Road, Porterville, CA 93257

JOB DESCRIPTION

TITLE: Gaming Security Officer/EMT

WORKSITE: Eagle Mountain Casino
681 S. Reservation Rd
Porterville, CA 93257

GENERAL POSITION DESCRIPTION

The Security Officer/EMT under the direction of the Security Supervisor executes and enforces the Tribe's gaming operation's procedures, controls, and gaming regulations and laws. The Gaming Security Officer/EMT administers Basic Life Support care to sick and injured persons in a pre-hospital setting within the scope of his/her training and State EMT/National Registry license.

DUTIES AND RESPONSIBILITIES:

1. Patrols all aspects associated with Eagle Mountain Casino and the Gaming Commission to provide emergency care, prevent and discover crimes, maintain order, and answer calls and complaints.
2. Escorts money, chip fills, machine and hand-written tickets carried by Casino personnel.
3. Stands guard on drop and count activities.
4. Assures safety of employees and patrons while on Casino premises and other areas of the Reservation as determined by management.
5. To remain mobile at all times in securing all areas of the Tribe's gaming operation.
6. Cooperate with and enforce all regulations, laws and procedures of all Casino departments and outside Law Enforcement Agencies.
7. Escort customers and employees.
8. Escort persons determined to be detrimental to the Tribe's gaming operation on or off the Casino premises when requested by the Casino Management, Gaming Commission, and/or their authorized representative personnel.
9. Communicates with 911/TCAD, hospital, and other medical personnel in person and by radio/telephone.
10. Assesses nature and extent of illness or injury to establish and prioritize medical procedures to be followed, or need for additional assistance.
11. Administers initial BLS treatment at emergency scenes.
12. Takes and records patient's vital signs, while awaiting EMS.
13. Keeps current on treatment techniques, protocol changes, and application of new drugs, material, and equipment.
14. Requisitions and restocks supplies, material, and equipment.
15. Prepares required reports and maintains records of activities.
16. Other duties as assigned.

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OTHER SKILLS & ABILITIES:

1. Law Enforcement or Security Background preferred.
2. Ability to read write clearly and informatively, comprehends documents pertaining to security policies & procedures, rules & regulations and operating instructions.
3. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent problems.
4. The ability to take direction and follow orders.

QUALIFICATIONS:

1. Must have a High School Diploma or G.E.D.
2. Must have a current California Guard Card or the ability to obtain one within 90-days of hire.
3. Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in decision-making process.
4. Must have Valid California Drivers License and be insurable through the Tribe.
5. Must be able to obtain and maintain a Gaming License.
6. Must possess a valid and current California State EMT-1A and/or an EMT 1 National Registry License, and have CPR/AED Certificates.
7. Must pass pre-employment drug and alcohol screen.
8. Must successfully complete an extensive background check
9. Must be able to maintain confidentiality.
10. Excellent customer service skills.
11. Must have strong communication skills.
12. Must have strong report writing skills.
13. Must be professional, polite, and respectful towards guests.
14. Must be able to handle extended hours when needed.
15. Must have excellent interpersonal skills with demonstrated patience, tact, and respect.
16. Must attend and participate in all training necessary to maintain certification and improve job skills.

WORKING CONDITIONS

Position requires prolonged sitting, standing, walking, reaching, grasping, repetitive hand movement, twisting, turning, kneeling, bending, squatting, and stooping in the performance of daily activities. The employee may occasionally be required to climb and/or balance. Additionally the position requires near and far vision in proofreading correspondence and work related documents. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust and focus. Acute hearing is required. Frequently must be able to lift up to 50 pounds, and normally must be able to lift over 50 pounds in association with having to lift a human body. This position may require the movements and strength to incapacitate or subdue other persons for the protection of safety of self and others. This job also may require the use of a vehicle, and an employee must be able to have those repetitive motions and coordination associated with operating a motor vehicle.

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This position reports to:	EMT Supervisor / Security Sergeant
Supervises:	None
Salary:	Pay Range 12: \$13.68/HR Paid Bi-Weekly/ Overtime Eligible
Benefits:	Medical, Dental, Vision, Life Insurance, Flexible Spending Plan, PTO & 401K plan.
Hours:	Varies

PREFERENCE IN FILLING VACANCIES IS GIVEN TO QUALIFIED INDIAN CANDIDATES, IN ACCORDANCE WITH THE INDIAN PREFERENCE ACT.